

## **RISK MANAGEMENT SUMMARY.**

### **Brathay Trust**

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The following is a risk management summary for Brathay Trust. The purpose of this summary is to satisfy prospective clients that our risk analysis and management systems are adequately robust.

#### **1. Contact Details**

*Brathay Hall, Ambleside, Cumbria. LA22 0HP. Tel: 015394 33041*

Email: [hello@brathay.org.uk](mailto:hello@brathay.org.uk) Web: [www.brathay.org.uk](http://www.brathay.org.uk)

#### **2. Adventure Activities Licenses**

Brathay Trust holds an Adventure Activities License from the Adventure Activities Licensing Authority (AALA). This means that they have been inspected by the Adv-RMS who provide the inspection element of the licensing process on behalf of HSE and that Brathay Trust's risk analysis and management systems were found to be satisfactory.

These details can be checked on the Licensing Service's website <https://www.hse.gov.uk/aala/> where more can be found about what holding a license means. The license details are as follows:

For Brathay Hall:

**Reference No:** R0231

**Licence No:** L65777

**Issue Date:** 18 May 2023

**Expiry Date:** 17 September 2024

[https://aala.hse.gov.uk/aala/provider\\_detail.php?ref\\_no=R0231](https://aala.hse.gov.uk/aala/provider_detail.php?ref_no=R0231)

#### **3. Staff Competence and Qualifications for Adventure Activities**

All staff hold either a relevant National Governing Body (NGB) qualification or have been assessed as competent by an appropriately experienced and qualified person, consistent with the requirements of the Licensing Regulations.

Copies of certificates and endorsements are available for inspection on site.

#### **4. Risk Assessments, Operational Procedures and Equipment**

Risk Assessments, operational procedures and equipment for adventure activities are inspected as part of our Adventure Activities License inspection, and we comply with relevant legislation. Risk assessments, policies and operational procedures are available for inspection on site. All equipment provided is fit for purpose. Records of equipment checks are available for inspection on site.

Activity programmes are designed, in conjunction with visiting staff, to meet the needs of the participants, taking into account the psychological and physical impact of the activities and the desired learning outcomes. Safety is paramount,

and it may be necessary to alter planned activities at certain times to take account of environmental factors, weather conditions or group needs. All decisions are made with full consultation between Centre and visiting staff.

## 5. Safeguarding

Brathay Trust safeguard students and staff by being committed to Brathay Trust's safeguarding policies and procedures. Disclosure & Barring Service (DBS) checks are required as part of our recruitment procedures.

## 6. Supervision Arrangements for Children and Young People

Client staff (e.g. Teachers, Youth Leaders) who bring groups to the Trust have overall responsibility for their pastoral care and supervision in loco parentis. Brathay staff have responsibility for safety during activity sessions. At the end of a session, Brathay staff hand back the responsibility for supervision and safety to client staff who are responsible for supervision of children and young people when not on activities, including mealtimes, evenings and overnight.

Clients are provided with information regarding how to proceed in the event of an emergency overnight, including fire. These details include a list of emergency telephone numbers of Brathay staff who can assist overnight.

## 7. Client's responsibility for safety

Participants in our courses, including children and young people, also have a responsibility for the safety of themselves and others. They are expected to follow safety instructions, act reasonably with common sense relative to their age, and are encouraged to share any concerns or issues with staff, in confidence if necessary.

## 8. Transport

Brathay operate minibuses which are available for in-course transport. The minibuses are serviced, maintained and operated to comply with Brathay's minibus policy. All buses and driving activities comply with current legislation. Any mini buses that are hired in are from a reputable local hire company who will also meet current legislation.

## 9. Insurance

Combined liability insurance:

Public/Products Liability	limit of indemnity	£10,000,000	Royal & Sun Alliance – Expires 31st March 2024
Employer's Liability	limit of indemnity	£10,000,000	Royal & Sun Alliance – Expires 31st March 2024
Professional Liability	limit of indemnity	£10,000,000	Markell – Expires 31st March 2024

Brathay Trust does not provide personal accident or cancellation insurance for clients. We strongly recommend that clients arrange such cover for themselves.



## **10. Fire Protection**

Comprehensive Fire Risk Assessments have been undertaken by a competent person possessing the requisite knowledge, skills, experience and training. The Risk Assessments are available for inspection on site. A statutory fire safety audit has also been carried out by Cumbria Fire and Rescue Service, under the Regulatory Reform (Fire Safety) Order 2005.

## **11. Site Security**

All external doors can be locked to prevent entry by an intruder. External lighting is fitted around the buildings.

I declare that the information above is accurate

*Libby Eccles (Business Support Manager)*

*May 2023*