

Reports to: Robert Bond	Responsible for: N/A
Date: May 2022	Salary band: £20,500 – 30 hours
Location: Ambleside	Contract: Fixed Term Contract – ends 31.03.2025

Role and Responsibilities

To be an outdoor learning specialist, providing high quality teaching and learning opportunities through residential and community programmes; the programmes will focus on enabling children, young people and families to understand, respect and care for their local environment, and be a catalyst for sustainable behaviour.

Key Tasks

Delivery of the programme - % time 75%

- Deliver high-quality experiential learning programmes which enhance children, young people and families enjoyment of the outdoors and their engagement with nature.
- In partnership with Lancaster Universities Centre for Global Eco-Innovation (ECO-I), develop educational programmes which embed how climate change and pro-environmental behaviour can be impacted upon, through creative and innovative outdoor learning programmes.
- Promote Brathay's environmental educational programme offer to the target audience of schools, youth and targeted groups in the communities of Furness by working alongside the CYP Residential Operations Manager, Head of CYPS and Cumbria CYP Community Operations Manager and Delivery Team.
- Maintain and develop high quality teaching and facilitation in promoting a connection to nature which enhances individual wellbeing (feeling good and functioning well) by developing pro- environment skills, attitudes and behaviours on residential at Brathay Hall and within the communities of Barrow in Furness.
- Liaise effectively with the CYP Community Team, the Brathay Hall Operation Team, the Brathay Estate Team, and External Staff/Leaders with regards to programme planning and delivery requirements.
- Produce and develop environmental educational materials to support community programme delivery and the residential delivery experience.
- Work with the CYP Residential Operations Manager to ensure our programmes deliver Educational outcomes accredited by National Outdoor Learning Award (NOLA).
- Keep up to date with relevant national and local developments including engagement with the Outdoor Practitioners Education Network.

- Model professional best practice to colleagues, teachers and community groups in the design and delivery of environmental educational impacts when delivering or supervising outdoor activities and projects.
- Work with our Impact and Innovation Lead, to facilitate the on-going improvement and development of Brathay's nature connectedness and climate credibility by building resources, activities and partnerships which positively enhance our work.
- Undertake responsibilities for safeguarding children and young people engaged in Programmes including recognising and reporting safeguarding concerns
- Undertake responsibilities for health and safety effectively to meet the expected policy standards including diligent use of accident, incident and near miss reporting
- Attends staff and planning meetings, as appropriate

Equipment % time 15%

- Monitors and maintains outdoor equipment in line with any licensing requirements and/or centre systems
- Cleans and repairs equipment after activities
- Ensures that resources are sufficient and suitable for course requirements

Staff development % time 10%

- Takes responsibility as necessary for directing trainers and overseeing the delivery of the programme
- Actively contributes to the staff team by communicating ideas and concerns openly
- Assists with the training of other staff and freelancers to deliver programmes which support people to form lasting connections with the natural environment

Miscellaneous

In addition to the duties listed here, the post holder is required to perform other duties, which are assigned from time to time. However, such other duties will be reasonable in relation to the individual's skills, abilities and grade.

Skills and Experience:

Essential

- Commitment to, and enthusiasm for, environmental conservationism and sustainable behaviour change in individuals and communities.
- Relevant experience delivering outdoor and environmental learning, working with a wide range of clients, including experience of working with children, young people and education partners
- Relevant experience in environmental or conservation work and education or community-based experience.

JOB DESCRIPTION: Outdoor Learning Officer



- Knowledge and experience of delivering in the Children and Young People sector and to vulnerable and/or disadvantaged communities.
- Experience of delivering on outcome focused and/or accredited programmes
- Experience of group facilitation as well as training delivery with individuals and groups
- Extensive experience of experiential learning, including behavioural development e.g., attitude, skills, confidence, teamwork etc.
- Experience of providing excellent customer service
- Enthusiastic in approach, with a friendly, competent and constructive approach to working with clients and a team of colleagues.
- Self-motivated and able to work unsupervised
- Flexibility: flexible attitude to work and working hours, open to change and personal development
- Ability to communicate clearly both verbally and in writing
- Excellent team working and team building skills
- Problem solving: ability to devise solutions without a high degree of supervision and using own initiative

Education and Qualifications:

Essential

- Educated to GCSE standard or equivalent in Maths and English
- Competent IT skills, particularly Outlook, Word, Excel and SharePoint, with ability to work within cyber security guidelines and with the drive to develop ability further
- Understanding of GDPR regulation and experience of working within guidelines
- Has a range of sector specific qualifications that enhance personal practice
- IOSH Managing Safely or equivalent
- Safeguarding level 2
- Current driving licence
- PCV/D1 driving licence
- For vehicle insurance purposes, ideally you should be at least 21 years of age and have held a full, driving licence for at least one year
- First Aid Certificate (16 hours)
- Commitment and track record of consistent personal development

Desirable

- Teacher trained or equivalent
- A National Governing Body walking qualification such as Mountain Leader Award (Summer)

Limits of Authority

Limits of financial authority are set out in the following documents, all of which are available on the intranet:

- Scheme of Delegation Detailed
- Scheme of Delegation - Matters Reserved for the Board
- Expenditure authorisation

Other Essential

- **Mission, Legal Responsibilities and Policies:** participates in the development of, and adheres to, the Trust's mission and values, plan, practice, and agreed policies
- **Health & Safety:** adheres to Brathay's Health & Safety policy and procedures and any other statutory H&S requirements
- **GDPR and Cyber Security:** adheres to Brathay's policies and guidance, as well as other recommended and statutory requirements
- **Equal Opportunities etc:** adheres to Brathay's Equality & Diversity policy, Safeguarding policy and any other policies that may be in force from time to time
- **Flexibility:** as Brathay is a small organisation, you may well be asked to cover for other members of the Trust during sickness, holidays etc. [Specifically in this role, the jobholder will need to be flexible with regard to occasional travel, evenings and weekends]
- **Team-working:** co-operates with colleagues to the greater benefit of the Trust and undertakes any other reasonable duties as may be required from time to time
- **Research:** contributes to the research activity of the Brathay Research Hub

It is Brathay's intention that this job description is seen as a guide to the major areas and duties for which the jobholder is accountable. However, the business will change and the jobholder's obligations will vary and develop. The job description should be seen as a guide and not as a permanent, definitive and exhaustive statement.